

Building Design Committee
August 2, 2010
8:30 am

A meeting of the Library Building Design Committee was held on the above date in the Edgartown library.

Members Present: L. Mercier, C. Watt, M. Fearey, C. Scott (chair), A. Tyra, R. Knight
M. Donaroma
Public Attendees: F. Cheney (library director), Richard Pomroy (Pomroy Associates), Gwyn Smith,
Danielle Pendegraft

The meeting called to order at 8:32 a.m.

Executive session was not required for this meeting.

The Committee reviewed line by line the Owner's Project Manager contract with Rick Pomroy of Pomroy Associates. A few comments were made and will be incorporated into the final version a copy of which will be distributed when it is available.

It was the consensus of the Committee that the library site be identified before placing an article on a special town meeting warrant. It was also agreed that the earlier the site could be chosen, the better. The Committee will recommend a site to the Selectmen and will ask to have it discussed at a town meeting. R. Pomroy recommended the following deadlines:

- August 11, 2010 – Request for Proposal for architect posted in Central Register
- August 18, 2010 – volunteer briefing session and site walkthrough for interested architects.
- September 15, 2010 – sign on architect.
- October 15, 2010 – site recommendation from the Committee to the Selectmen.
- December, early January, special town meeting for grant approval.

C. Watt expressed concern about getting the schematic drawings done in time for a town meeting.

It was suggested the Committee give a full presentation of their project recommendations to the Board of Selectmen before presenting at a town meeting. The Committee agreed that a series of information sessions between now and the to-be-scheduled town meeting would help educate the voters on the library project.

M. Fearey moved to recommend that the selectmen approve the contract with the Committee's changes at today's scheduled Selectmen's meeting (4 pm). L. Mercier seconded. The motion carried unanimously.

R. Pomroy presented proposals for engineering and hazardous material work to be completed. Roome & Guarracino, LLC, proposed \$4,000 plus reimbursables for structural engineering services. This

encompasses evaluating the structural conditions of the existing Old School Building and the Carnegie Building. Cashins & Associates, Inc. proposed \$2,700 plus reimbursables for a hazardous materials inspection of the Old School Building.

A question was raised as to whether or not the structural engineer should also evaluate the foundations of the two structures. R. Pomroy will discuss this with Roome & Guarracino.

Pomroy would like to send a representative to the Boston Archives to obtain historical structural drawings of the two buildings. M. Fearey moved to authorize Pomroy Associates to obtain these drawings. R. Knight seconded, and the motion was carried unanimously.

L. Mercier moved to authorize Pomroy Associates to move forward with the proposals from Roome & Guarracin, LLC, and from Cashins & Associates, Inc., with or without the foundation analysis as deemed appropriate by R. Pomroy. Mort seconded, and the motion carried unanimously.

What is the status of the Owner's Project Manager contract? Currently, town counsel is reviewing it. It should be finalized and signed by the Selectmen shortly.

The Committee discussed the possibility of holding an informational session in August that would allow seasonal residents to participate. It was agreed that a public meeting would be held on August 16 at 5 pm at the Town Hall, Selectmen's Meeting room. The purpose of this meeting will be to allow the townspeople to get up-to-date on the Committee's progress and for the townspeople to ask questions or comment on the project. This meeting will be advertised in the paper. F. Cheney will work on creating as much publicity as possible for this meeting.

The Committee turned its attention to the Building Program prepared by A. Tyra, F. Cheney and Library Staff. Given the length of the document, the Committee agreed to review it before the August 9 meeting. In the meantime, members may submit comments to F. Cheney. She will compile the comments for distribution at the August 9 meeting. M. Fearey asked that F. Cheney create a spreadsheet comparing the space needs of the previous building program to the current building program. F. Cheney will distribute said spreadsheet before the August 9 meeting.

F. Cheney will send out the draft Building Program to the Board of Library Trustees. The Committee would appreciate their comments for the next meeting.

M. Donaroma motioned to adjourn the meeting. M. Fearey seconded and the motion carried unanimously. Meeting adjourned at 10:02 am.

Respectfully submitted by,

Felicia Cheney

Approved:

Chris Scott, Chairman